

The 5th ASIA FUTURE CONFERENCE 第5回 アジア未来会議 INFOPACK



In this infopack you will find information regarding the 5th Asia Future Conference such as: conference schedule, presentations, accommodation, meals, access to the venue, and study tours.

URGENT IMPORTANT INFORMATION FORM

Please fill in your arrival/departure times as well as any food restrictions in the form from the link below. You can also book the airport pick arranged by the hotel and study tour here.

PLEASE COMPLETE THIS FORM BY 15th December 2019

bit.ly/2CpKA1G

Table of Contents

- 1. Conference Venue and Hotel information**
 - 2. AFC Office and contact information during the Conference**
 - 3. Getting to the Bellevue Hotel (registration is at this hotel)**
 - 4. Conference: Information about Presentation and Awards**
 - 5. Meals**
 - 6. Other Useful Information**
 - 7. Schedule**
 - 8. Study Tour**
- Appendix**

The 5th ASIA FUTURE CONFERENCE 第5回 アジア未来会議 INFOPACK



(1) Conference Venue and Hotel Information

Events and activities will be held at the Bellevue Hotel (Alabang) on Jan. 10 (Fri) , and at the University of the Philippines Los Baños on Jan. 11 (Sat).

Participants who have booked rooms through the AFC will be staying at either of the following hotels. Participants will be staying at the same hotels for the duration of the conference. There is free shuttle service between the two hotels.

The Bellevue Hotel	The B Hotel
North Bridgeway, Filinvest City, Alabang, Muntinlupa City, Metro Manila, Philippines 1781 Telephone Number: 632-7718181 Fax Number: 632-7718282 Email: tbnml@thebellevue.com https://www.thebellevuemanila.com/	2107 Prime St., Madrigal Business Park, Ayala Alabang, Muntinlupa City, Metro Manila, Philippines 1780 Telephone Number: 632-8288181 Email: info@thebhotel.com https://www.bhotelalabang.com/

(2) AFC Office and contact information during the Conference

Date	Opens at	Closes at	location
Jan. 08 (Wed)	14:00	18:00	Bellevue Hotel Main Wing 2F Room Alabang
Jan. 09 (Thu)	14:00	22:00	Bellevue Hotel Main Wing 2F Room Alabang
Jan. 10 (Fri)	08:00	18:00	Bellevue Hotel Main Wing 2F Room Alabang
Jan. 11 (Sat)	11:00	17:00	UPLB Forest Biological Science Building 2F
Jan. 12 (Sun)	09:00	18:00	Bellevue Hotel Main Wing 2F Room Alabang
Jan. 13 (Mon)	09:00	12:00	Bellevue Hotel Main Wing 2F Room Alabang

Contact Information during the Conference

General: +63 9493447868 (Mook) *Only available during the Conference. Email: afc@aisf.or.jp

Emergency Contact: +63 9178952988 (Stephanie)

The 5th ASIA FUTURE CONFERENCE 第5回 アジア未来会議 INFOPACK



(3) Getting to the Bellevue Hotel (registration is at this hotel)

Bellevue Hotel Shuttle can be booked from “**Important Information Form**” link on pg.1 of this infopack.

- › The cost of the transport on **Jan. 8(Wed) & 9(Thu)** will be **PHP 800 net/person/way**.
- › For reserving the shuttle for arrivals on **Jan. 10(Fri)** onwards, please contact the hotel directly to arrange it. Email: reservations@thebellevue.com

Sedan Car (maximum of 2 persons)	PHP 1,900 net/car/way
Van (maximum of 8 persons)	PHP 3,990 net/car/way

- › Your fee will be charged at the time of check-in. So no payment is required at the time of booking. However, please note that no-show reservations will still be charged by the hotel.
- › For the hotel shuttle service from the hotel to airport on your way back, please arrange directly to the hotel.

Hotel Desk at the Airport Terminal

Upon arrival at the Ninoy Aquino International Airport (NAIA), proceed to the Hotel Desk within the airport terminal for guidance to your shuttle. Note that NAIA has three terminals (Terminal 1, 2, and 3, with Terminal 2 servicing both international and domestic flights at different but adjacent buildings). Please see appendix for the maps to the hotel desk for each terminal.

- › Terminal 1 (handles only international flights)
- › Terminal 2A (Domestic)
- › Terminal 2B (International)
- › Terminal 3 (handles both international and domestic flights)

There are also taxis available at the airport if you'd like to make your own way to the hotel.

The 5th ASIA FUTURE CONFERENCE 第5回 アジア未来会議 INFOPACK



(4) The Conference: Information about Presentations and Awards

1. Online Session Schedule

- › Online Session Schedule will be available from Dec. 10 (Tue).
- › Use user ID and password to login to the AFC online system to see the schedule. All (over 200) abstracts and papers can be viewed online. Changes in the schedule such as cancellations and change in presenters will be duly reflected in the online schedule. Please check the schedule before a session for the most up to date information.

2. Proceedings (Program)

- › A hard copy of the conference proceedings (program and abstracts) and USB flash drive (with full papers and presentation materials) will be distributed to all participants upon registration.

3. Presentations

- › Each presentation should be at most 15 minutes long. There will be an additional 5 minutes for Q&A after the presentation. Depending on the session chair the Q&A might be scheduled at the end of the session for all of the presenters.
- › Each presentation room is equipped with a screen, projector, and Windows computer.
- › As there is no copy machine available, please be sure to make and bring your own copies of any materials for distribution if needed. There are usually 10 to 20 people attending each session.
- › Papers and presentation materials which have been uploaded can be viewed on the distributed USB flash drive, as well as from the Conference Agenda page on the AFC online system.
- › In order to prevent compatibility-related problems, it is recommended that you prepare your paper as a PDF file and save it on a USB flash drive for use with the computer that the AFC has prepared for presentation purposes.

The 5th ASIA FUTURE CONFERENCE 第5回 アジア未来会議 INFOPACK



- › It is possible to connect your own computer to the projector, but please bring your own connector. VGA and HDMI connections are available to the projectors.

4. Awards

- › Out of 127 submissions, 20 Best Papers were selected by the AFC Academic Committee. The Best Papers will be published in a collection entitled "Toward the Future of Asia: My Proposal Vol. 5," which will be published in September 2020.
<http://www.aisf.or.jp/AFC/2020/files/2019/10/AFC5-Best-paper20191028.pdf>
- › For general and student sessions, the two Chairs will choose one Best Presentation from each session. There will be no Best Presentation award for group sessions.
- › There will be a few Best Poster awards selected by the AFC Academic Committee.
- › The award presentation ceremony will be held during the closing party.

(5) Meals

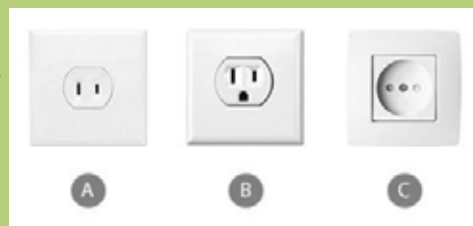
- › If you are staying at The Bellevue Hotel or The B Hotel (arranged by the AFC), breakfast is included in your accommodation plan. Please wear your name tag when going to the restaurant for breakfast. Breakfast will be provided at Phoenix Restaurant 2F of Tower Wing from 6:00am - 10:00am.
- › A dinner coupon for use at the hotel restaurants will be provided on Jan. 9 (Thu) upon registration. Note that hotel restaurants' last orders are at 9:30pm. Participants who will arrive after 9:30pm are advised to have dinner before coming to the hotel. When entering the restaurant, be sure to show your conference name tag and meal coupon to the restaurant staff. You can choose a meal from either pork, fish, chicken & vegetarian.
- › Lunch and dinner on Jan. 12(Sun) are NOT included in the registration fee.
- › Family members who are not participating in the conference or one-day participants who would like to attend the parties will need to purchase a party ticket from the AFC office in advance. The party ticket costs USD 30 or PHP 1620 per person.
- › If you have any special requests pertaining to meals or health issues, please do not hesitate to contact the AFC staff in advance.

The 5th ASIA FUTURE CONFERENCE 第5回 アジア未来会議 INFOPACK



(6) Useful information

- › Always wear your name tag during the conference.
- › Dress code: Casual. It is not necessary to wear a necktie or coat. It is not necessary to dress up for the parties. Wear comfortable shoes at UPLB as the campus is very large.
- › Toothbrush and toothpaste may or may not be distributed at the hotel. So to be sure, please bring your own toothbrush when travelling.
- › Free Wi-Fi is provided throughout The Bellevue Hotel. WIFI access are provided at UPLB, but it may be limited due to a surge in use.
- › Manila will be warm and humid in January. If you are participating in the study tours, be sure to take precautions and bring a hat or sun umbrella, insect repellent, and so on. Please remember to drink enough water and keep hydrated.
- › The hotel will be air-conditioned, and as it may get chilly inside bring a cardigan or other such long-sleeved attire just in case.
- › 220V sockets are most common in the Philippines. There are a number of different types of plugs: A type (same as Japan), B type and C type. Type A and B are most common, and also type C is used nowadays.
- › Purchasing travel insurance is highly recommended. In the case of emergency hospital treatment, you will be asked to pay upfront for medical services. It is recommended that you bring extra cash or an international credit card for emergency purposes.
- › There is a polio outbreak in the Philippines. CDC recommends that all travellers to the Philippines be vaccinated fully against polio. For details, please see the link below: <https://wwwnc.cdc.gov/travel/notices/alert/polio-philippines>



(7) Study Tour

- › You can submit optional study tour reservation by the online information form, but it will not be guaranteed until payment is made via online AFC system.

The 5th ASIA FUTURE CONFERENCE 第5回 アジア未来会議 INFOPACK



(8) Schedule (<http://www.aisf.or.jp/AFC/2020/conference-program/>)

January 8 (Wed) Arrival of Roundtable A participants in Alabang		
January 9 (Thurs) Arrival / Registration		
Arrival of general participants	Roundtable A "Dialogue of National Histories"	
Registration 14:00 – 21:00	Session 1: 9:00 – 10:30	Session 2: 11:00 – 12:30
	Session 3: 14:00 – 15:30	Session 4: 16:00 – 17:30
January 10 (Fri) Hotel in Alabang		
9:30 – 12:30	Opening Ceremony 9:30 – 10:30	
	Keynote Lecture and Symposium 10:00 – 12:30	
14:00 – 17:30	Parallel Session 1 14:00 – 15:30	Roundtable A: Session 5 Roundtable B: Session 1
	Parallel Session 2 16:00 – 17:30	Roundtable A: Session 6 Roundtable B: Session 2
18:00 – 20:00	Welcome Party	
January 11 (Sat) UPLB		
8:00 – 10:30	Bus from Alabang to Los Baños <i>* All 300 participants will move to University of the Philippines Los Baños by buses. It will take about 90 minutes and the buses will leave at 8:00AM from the hotel you are staying. Participants will be assigned to specific buses and, for tracking purposes, are expected to be in their assigned buses in the morning and in the evening (after the closing party).</i>	
11:00 – 17:30	Parallel Session 3 11:00 ~ 12:30	Parallel Session 4 14:00 ~ 15:30
	Parallel Session 5 16:00 ~ 17:30	
18:30 – 20:30	Closing Party (Best Papers, Best Presentations, Best Poster Announcement and Awards Ceremony)	
20:30 – 22:00	Bus from Los Baños to Alabang	
January 12 (Sun)		
Leisure and Study Tours Manila and Surroundings (Meeting Area: Hotel lobby between two wings)		
January 13 (Mon) Departure from Alabang		

The 5th ASIA FUTURE CONFERENCE

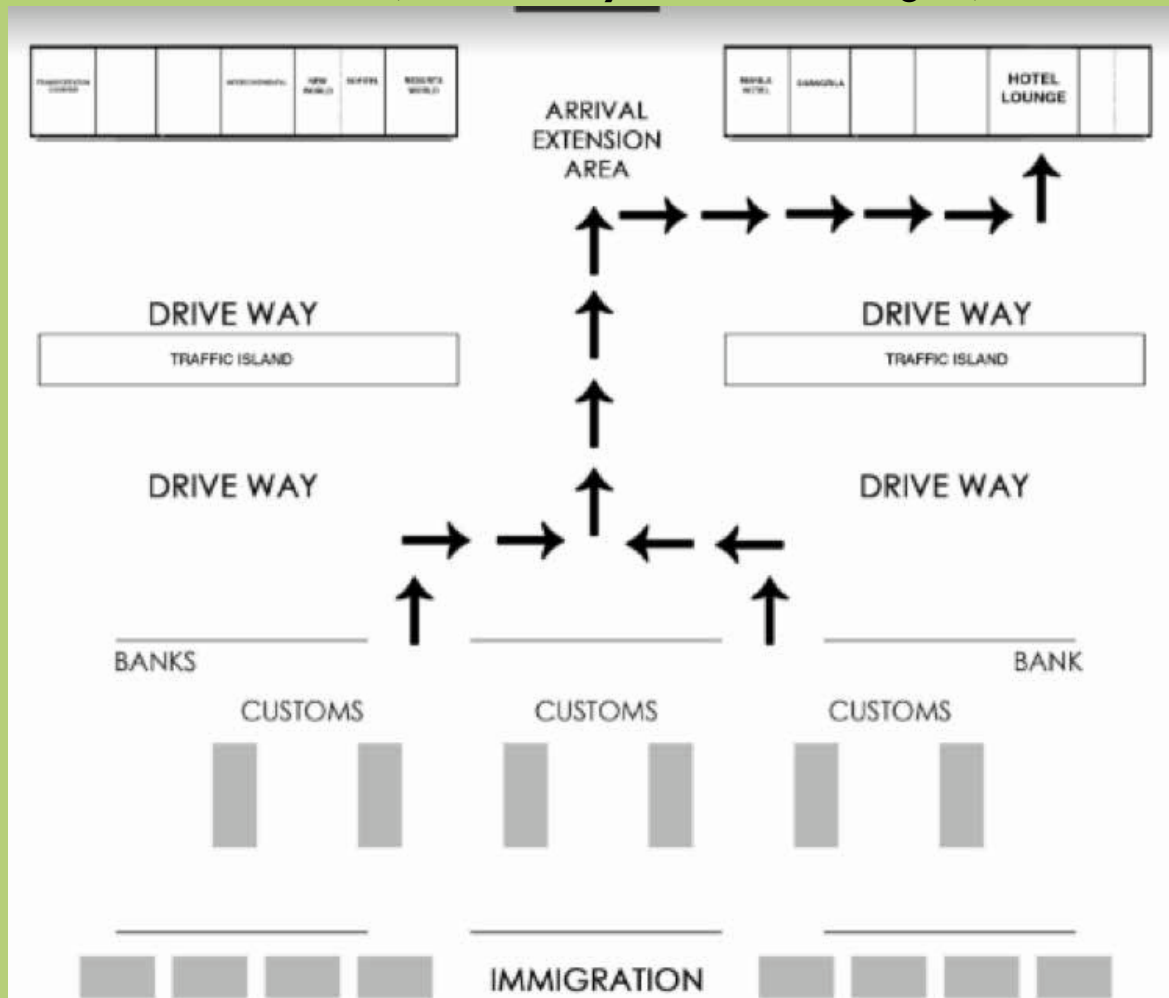
第5回 アジア未来会議

INFOPACK



Appendix: Hotel Desks at the Airport Terminals

Terminal 1 (handles only international flights)

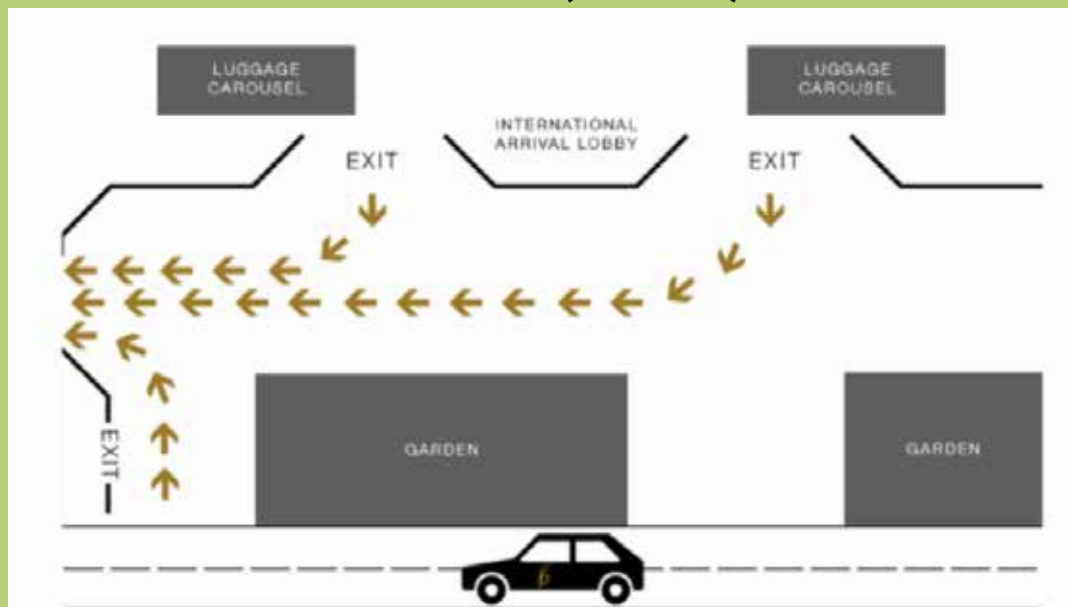


For your pre-arranged airport pickup, kindly proceed to the Hotel Lounge. Our airport representative will be there to assist you with your transportation requirements. You may also reach our Duty Manager through our mobile number 0917-5952280 or you may call us at (632) 7718181. Thank you and we look forward to welcoming you at The Bellevue Manila!

The 5th ASIA FUTURE CONFERENCE 第5回 アジア未来会議 INFOPACK



Terminal 2A (Domestic)



DOMESTIC FLIGHTS

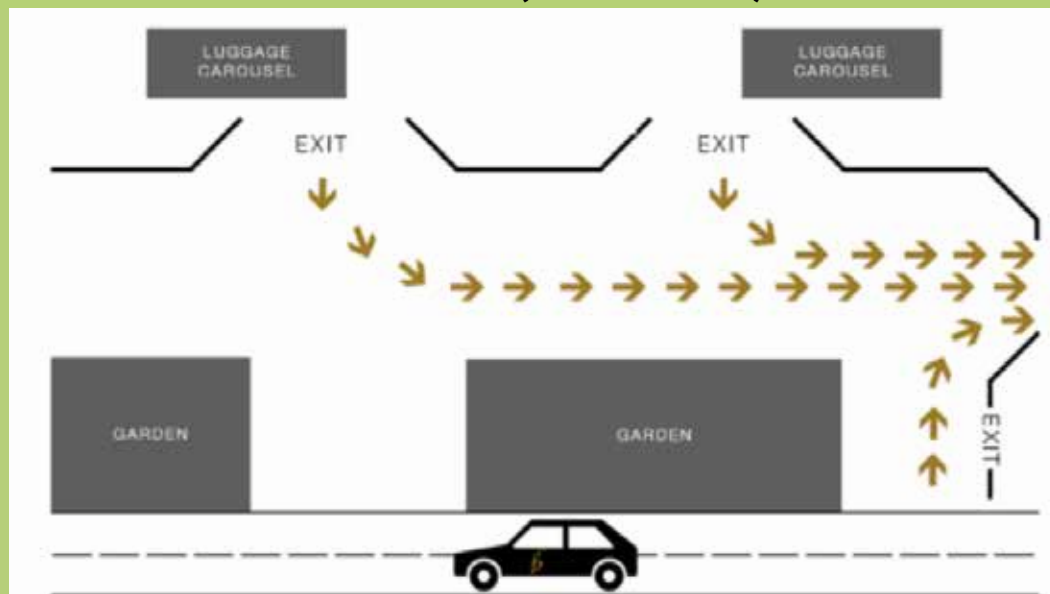
1. Hotel Representative waits outside the Arrival Lobby at the left side of the exit gate holding a placecard with the hotel logo.
2. Exit the Arrival Lobby to the left side to meet the Hotel Representative waiting at the meeting point or near the greeter's lounge.
3. If the Airport Representative cannot be seen inside the Arrival Lobby, proceed to the Nissan Rent-A-Car counter. Inform the clerk on duty that you have a reservation.
4. The Transportation Clerk will page/advise the Airport Representative. Once located, the Airport Representative will assist you to the car/van or to Nissan Rent-A-Car counter.
5. For other concerns, please call our Duty Manager through our mobile number 0917-5952280 or you may call us at (632) 7718181.

*Metered taxi stand is also available near the Transportation Lounge.

The 5th ASIA FUTURE CONFERENCE 第5回 アジア未来会議 INFOPACK



Terminal 2B (International)



INTERNATIONAL FLIGHTS

1. Hotel Representative waits outside the Arrival Lobby at the left side of the exit gate holding a placecard with the hotel logo.
2. Exit the Arrival Lobby to the left side to meet the Hotel Representative waiting at the meeting point or near the greeter's lounge.
3. If the Airport Representative cannot be seen inside the Arrival Lobby, proceed to the Nissan Rent-A-Car counter. Inform the clerk on duty that you have a reservation.
4. The Transportation Clerk will page/advise the Airport Representative. Once located, the Airport Representative will assist you to the car/van or to Nissan Rent-A-Car counter.
5. For other concerns, please call our Duty Manager through our mobile number 0917-5952280 or you may call us at (632) 7718181.

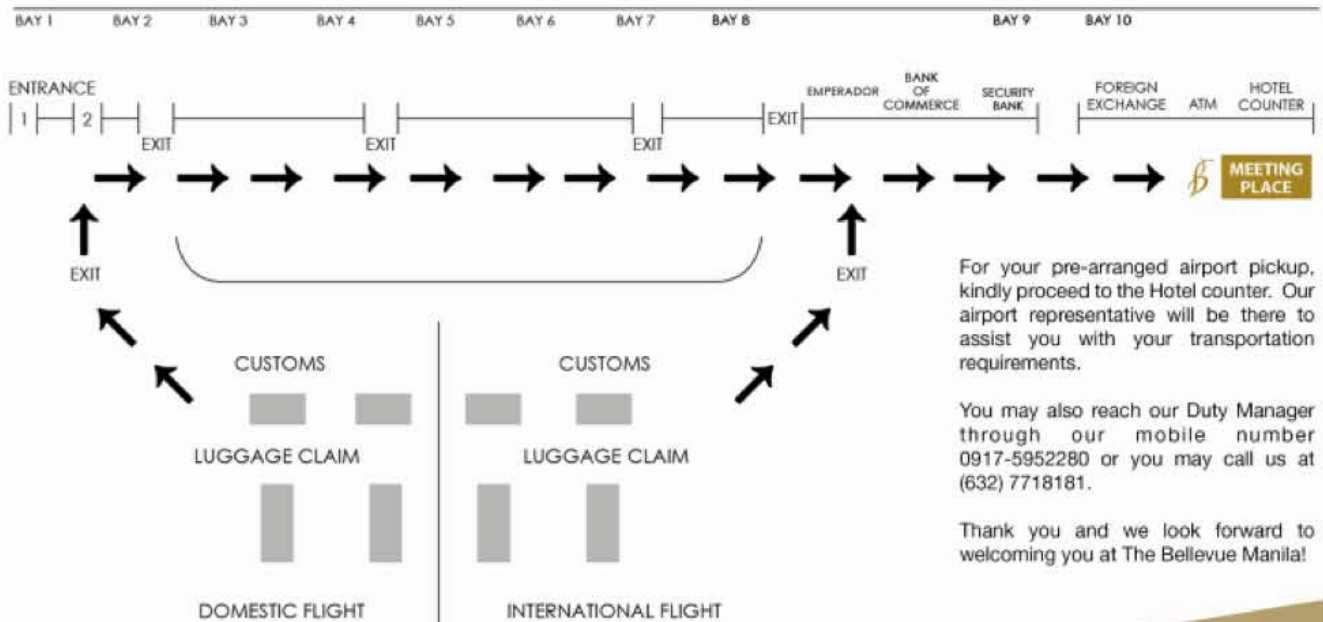
*Metered taxi stand is also available near the Transportation Lounge.

The 5th ASIA FUTURE CONFERENCE 第5回 アジア未来会議 INFOPACK



Terminal 3 (handles both international and domestic flights)

TERMINAL 3 | NINOY AQUINO INTERNATIONAL AIRPORT



For your pre-arranged airport pickup, kindly proceed to the Hotel counter. Our airport representative will be there to assist you with your transportation requirements.

You may also reach our Duty Manager through our mobile number 0917-5952280 or you may call us at (632) 7718181.

Thank you and we look forward to welcoming you at The Bellevue Manila!